



Employment Application

Personal Information

Incomplete information could disqualify you from further consideration.

Name: _____ Date: _____

Address: _____

E-mail Address: _____

Home Phone #: _____ Mobile Phone #: _____

Are you eligible to work in the U.S? Yes / No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.)
Yes / No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? Yes / No

Employment Desired

Date you can start: _____

Position desired: _____

Can you work any shift? Yes / No Can you work overtime, including weekends? Yes / No

Are you currently employed? _____

If yes, may we inquire of your present employer? _____

Referral Source

How did you hear about us? Walk In / Advertisement / Referral / Other: _____

Have you ever worked for this company before? Yes / No Explain: _____

Do you know anyone who works for our company? Yes / No If yes, who? _____



Education, Training, & Experience

| EDUCATION | Name and location of school | No. of yrs. Attended | Degree Received | Subjects studied/Major |
|--|-----------------------------|----------------------|-----------------|------------------------|
| High School | | | | |
| College or University | | | | |
| Trade, Business or Correspondence School | | | | |

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain: _____

Computer Skills (please describe): _____

Employment History

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

| | | | |
|--------------------------------|----|---|------------------|
| From | To | Employer Name | Telephone () |
| Job Title | | Address | |
| Immediate supervisor and title | | Summarize the nature of work performed and job responsibilities | |
| | | | |
| Reason for leaving | | | |

| | | | |
|--------------------------------|----|---|------------------|
| From | To | Employer Name | Telephone () |
| Job Title | | Address | |
| Immediate supervisor and title | | Summarize the nature of work performed and job responsibilities | |
| | | | |
| Reason for leaving | | | |



| | | | |
|--------------------------------|----|---|------------------|
| From | To | Employer Name | Telephone () |
| Job Title | | Address | |
| Immediate supervisor and title | | Summarize the nature of work performed and job responsibilities | |
| | | | |
| Reason for leaving | | | |

| | | | |
|--------------------------------|----|---|------------------|
| From | To | Employer Name | Telephone () |
| Job Title | | Address | |
| Immediate supervisor and title | | Summarize the nature of work performed and job responsibilities | |
| | | | |
| Reason for leaving | | | |

| | | | |
|--------------------------------|----|---|------------------|
| From | To | Employer Name | Telephone () |
| Job Title | | Address | |
| Immediate supervisor and title | | Summarize the nature of work performed and job responsibilities | |
| | | | |
| Reason for leaving | | | |

Have you ever been terminated from employment or asked to resign by an employer? Yes / No **If yes,** please provide company names and details _____

References

Give the names of three persons not related to you, whom you have known at least three (3) years.

| Name | Address, Phone, Email | Company | Years Acquainted |
|------|-----------------------|---------|------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |



Please read carefully before signing

SolarCraft is an equal opportunity employer. SolarCraft does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for SolarCraft to hire me. If I am hired, I understand that either SolarCraft or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of SolarCraft has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to SolarCraft true and complete information on this application. No requested information has been concealed.

I authorize SolarCraft to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature _____ Date _____

THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE SIGNED/DATED ABOVE.